

COMPOSITION, SCOPE AND PROCEDURE OF AREA 9E TRANSLATION COMMITTEE

The **C.C.A.A. Translation Committee's** purpose is to keep the area assembly informed to the needs of those members who would not otherwise be able to participate in assemblies and/or committee meetings .The committee also translates all CCAA reports and documents and reviews all documents translated as to the correctness and intended meaning of such documents and report their findings to the area chair. The committee maintains a list of Outside Translators available to translate at area assemblies and/or area committee meetings and arrange for translators to be present at all such functions. The committee is also responsible for all Area 93 Translation equipment. The Translation Committee Chairperson is responsible for making sure that translation is available at all Area 93 events.

MEMBERSHIP: Any interested AA member is eligible to be an area Translation committee member. Bilingual members are vital to the work of the translation committee.

BUDGET: The annual budget for each committee shall be handed to the Committee Chairperson by the Area Treasurer. Any funds required over that budget (unbudgeted items) may be requested by the Chair of the Translation Committee or a member of the Translation committee appointed by the Translation Chair, visiting the Finance Committee meeting at an Area Assembly. The finance committee shall advise the Archives member whether or not the funds are available. If the funds are available, the Archives member shall ask the Area Chair to add the Translation financial request to the agenda for the Area Assembly. If the Area Chair adds the item to the agenda, the assembly shall vote on the request for the additional funds. If the Area Chair does not add the items to the Area Assembly, the Translation member may request that the item be added to the next scheduled Area Assembly.